



April 2010

Hello Volunteers!

Thank you for your interest in becoming a volunteer for the Summer Reading Program. Our volunteer staff is an essential part of developing a successful program. We require that volunteers have completed the 5th grade. We ask that volunteers be willing to commit to a regular schedule of two hours per week throughout June and July. If you need to be absent on your scheduled day, we suggest you find a substitute to take your place.

The volunteers' primary duty involves staffing the Summer Reading Program registration desk. They will assist with registering new club members, receiving club member's reading lists, and recording coupons earned by each club member. You will also assist the Children's Librarians as needed.

Please return this application as soon as possible, but no later than Thursday, May 13th by 4:30P.M. **We will be having a volunteer orientation meeting on Thursday, May 20th at 6:30 P.M.** All volunteers are encouraged to attend. We will attempt to work out a schedule for this summer at this time, so you may want to bring your calendars.

We are looking forward to working with you this summer. If you have any questions, please call us at (405) 372-3633, Ext. 108.

Sue Busch
Children's Librarian

Mary Leslie
Children's Services Assistant

Levonn Collins
Children's Services Assistant

Gayla Petray
Children's Services Assistant

**Stillwater Public Library
Summer Reading Program
Volunteer Application**
(PLEASE PRINT)

Name: _____
(LAST NAME, FIRST NAME)

Age: _____ Grade Completed: _____

Address: _____

City: _____ Zip Code: _____

Home Phone No. _____

Emergency Contact: _____

Emergency Phone No.: _____

Email address: _____

As a volunteer for the Summer Reading Program, I agree to abide by the library rules and follow the guidelines set by the library staff. I understand that failure to do so can result in termination of my service time in the volunteer program.

Date: _____

Parent/Guardian Name: _____
(LAST NAME, FIRST NAME)

Parent/Guardian Signature: _____

Volunteer Signature: _____