



## **E-RATE POLICY**

The Stillwater Public Library will comply with all E-rate procurement, gift and retention requirements as required by the Federal Communications Commission (FCC) and administered by the Universal Services Fund for Schools and Libraries (USAC.)

All requests for eligible services will be competitively bid and will be in compliance with federal, state and local procurement processes.

Per FCC Report Orders, E-Rate applicants are prohibited from soliciting or accepting any gift or other thing of value from a service provider participating in or seeking to participate in the E-Rate program and will retain all E-Rate records for a period of ten years after the last date of service. (<https://www.fcc.gov/reports-research/reports>)

Disagreements concerning any aspect of this policy may be appealed to the Stillwater Public Library Board.

Approved: 8/26/14

Revised: 1/23/18; 1/23/18