



## **BULLETIN BOARD POLICY**

The Stillwater Public Library maintains bulletin boards in its southwest lobby and a display rail system in its north lobby to disseminate Library and City of Stillwater information. As space allows, the Library will also post public notices and notices of upcoming nonprofit meetings and/or nonprofit educational, recreational, and civic events.

The following restrictions shall apply to posted notices:

1. Materials not related to the City of Stillwater must be approved by the Library Director.
2. Postings by non-City of Stillwater organizations will be limited to no more than thirty days. Meeting and event notices will be taken down the day after the scheduled meeting.
3. The Library will not be responsible for saving meeting notices or posters.
4. Notices from non-City of Stillwater organizations should not exceed 8.5" X 14" in size. Larger materials may be accepted and posted if space allows at the discretion of the Library staff.
5. The use of the Library's bulletin boards and/or display rail system does not constitute an endorsement of any organization's policies or beliefs.
6. No for-profit commercial or personal notices will be posted.

Disagreements concerning any aspect of this policy may be appealed to the Stillwater Public Library Board.

Approved 4/22/97

Re-affirmed 6/18/02; 9/27/05; 10/27/09; 8/27/13; 12/19/17