

TYPEWRITER AND MICROFILM/FICHE READER POLICY

Microfilm/fiche readers are available for public use in the Genealogy Room. A typewriter is available for public use in the general library area.

TYPEWRITERS:

The Stillwater Public Library has one typewriter for public use. The Library does not furnish paper for the typewriter. Paper is available for purchase at the circulation desk. Patrons using the typewriter may not use liquid paper or erasers to correct documents. The typewriter is self-correcting.

MICROFILM AND MICROFICHE READERS:

Patrons may be asked to limit their use of the microfilm readers with printers to fifteen minutes, if others are waiting to use the equipment. Patrons will be charged for each copy made. Readers are located in the Genealogy room. One reader is equipped with a coin box for direct payment of copies. Payment for copies made on the second reader should be made at the circulation desk.

Disagreements concerning any aspect of this policy may be appealed to the Stillwater Public Library Board.

Approved by Library Board 4/23/02
Revised 11/16/04; 1/24/06